



**We provide a strong  
foundation for your  
children's education.**



**Enroll today**



107 Jan Street, Linmeyer



011 436 9910



[info@linmeyerdaycare.co.za](mailto:info@linmeyerdaycare.co.za)

[www.linmeyerdaycare.co.za](http://www.linmeyerdaycare.co.za)



**LINMEYER**  
**DAYCARE CENTRE**

# ABOUT LINMEYER DAYCARE CENTRE



## Objectives and our environment

Our goal at Linmeyer Daycare Centre is to have all the children enjoying a fun day in a safe, warm, and stimulating environment. We want your child to feel like their preschool is their second home. We will provide them with lots of love and attention along with lots of fun daily activities to help them learn and grow. We hope to teach the children to respect themselves and each other, building their knowledge, skills and self-esteem through a diverse, child-centred curriculum.

We provide a daily structured program with an emphasis on play and creativity.

Our preschool program is child-centred and flexible, catering to the individual needs and interests of our children, taking ideas from various well-established early childhood development programmes.

Our staff are early year's specialists who all bring their own training and experience to the preschool, enriching the curriculum offered. We hope to create a place where children and adults are happy, secure and respectful of each other's culture, opinions and belongings. While we look after our children, we hope that they will learn to look after each other and our school, and that we all have a respect for the environment in which we work and play.

## In Linmeyer Daycare Centre, we aim to provide an environment that:

- is safe, happy and secure
- provides both challenges and opportunities for success
- combines children's interests and experiences
- provides reasonable expectations
- offers experiences that cover all developmental areas
- supports the family as a whole
- acknowledges and supports children's cultural and language diversity
- gives children sense of belonging
- values children's contributions
- encourages independence
- encourages understanding and respect differences
- helps children learn to share space, toys and other materials.



## THE CURRICULUM



The curriculum at Linmeyer Daycare Centre is based on good practice taken from a number of established Early Child Development programme. The focus is on hands on practical learning through exploration and play, with a strong emphasis on developing children's personal, social and emotional skills and also encouraging creative development. Each group is offered a wide variety of experiences and activities each day, based on the children's interests and needs. Staff plan the learning environment and activities based on observations of the children in their group, and projects or topics come from the children's interest.

The kind of opportunities available include story time, music, drama, song and dance, gym or yoga activities, art/crafts, science and more. Children learn maths, language and literacy and investigation skills in hands on practical situations as they explore the world around them. There is a strong focus on developing children's social and emotional skills in the preschool, using the real-life experiences children have of learning to recognise and express their emotions, and of all the joys and difficulties of being part of a group and building relationships with others.

## HOW WE LEARN

Children learn by being actively involved with their environment as they attempt to make sense of the world around them. Young children learn through active exploration and example, watching, exploring, creating, experimenting, discovering, experiencing and manipulating.

Each child is unique with individual needs, experiences and contributions to be valued and therefore should be encouraged to develop as an individual- independently making their own decisions and initiating their own learning. We aim to provide children with the skills to grow as competent and confident learners and communicators.

## LEARNING THROUGH PLAY

Play is children's work; it is how they learn and make sense of their world. Play can be:

- Self-initiated and spontaneous
- A means of self-expression
- Experiential learning
- Personal development
- A way of finding out about people
- A way of learning to live with people
- A means of thinking
- A means of developing and practising skills
- An aid to developing concentration
- A way of nurturing creativity
- An opportunity to explore, experiment, and test ideas.

# LIFE AT LINMEYER DAYCARE CENTRE



## OUR DIFFERENT CLASSES

We have 8 groups at Linmeyer Daycare Centre that our qualified and experienced staff look after:

1. Jelly Beans: 3 – 12 months
2. Gummy Bears: 12 – 24 months
3. Busy Bees: 2 – 3 years
4. Buzzing Beetles 2-3 years
5. Butterflies: 3-4 years
6. Bunnies: 3-4 years
7. Bright Owls: 4 – 5 years
8. Soaring Eagles: 4-5 years

## LEAVE OF ABSENCE

If your child is out of school, please inform your child's teachers and the office. .

## OPENING HOURS

Linmeyer Daycare Centre is open the following hours: 7.00 am – 17.30 pm. If you are going to pick up your child earlier or later than usual, please call us or let us know that morning or the night before if possible.

## CAR PARK

We have a "DROP AND GO" in the carpark from 07:00 – 08:00. It is requested that you drive all the way to the end of the carpark closest to the exit. Our staff will then take your child out of your car for you. Please do not drive into the school via the exit!

## COMMUNICATION



Our means of communication is WhatsApp. You will be added to our WhatsApp mailing list in order to receive photos, activities, information and reminders pertaining to your child's class. Please save our cell phone number in your phonebook in order for you to receive our messages. Meetings to be directed through our School Secretary. Phone: 011 436 9910  
Email: [info@linmeyerdaycare.co.za](mailto:info@linmeyerdaycare.co.za)  
Web: [www.linmeyerdaycare.co.za](http://www.linmeyerdaycare.co.za)

## FEES



ENROLMENT FEE R1000 PER CHILD, WHICH INCLUDES A WELCOME PACK THAT CONSISTS OF A MATTRESS AND MATTRESS COVER. SCHOOL FEES ARE R3 400 PER CHILD, DUE BY THE 1ST OF EACH MONTH, IN ADVANCE, FOR 12 MONTHS. NO ADDITIONAL COSTS ARE REQUIRED DURING THE YEAR.

## Extra Murals



Linmeyer Daycare offers a diverse and exciting range of extra-mural activities. These include: Swimming, Computer lessons, Little Chefs, Soccerise, Little ballet, Playball, Monkey Nastix. Pamphlets and prices can be obtained from the office upon your request. All correspondence and fees to be directed to the extra mural and not Linmeyer Daycare.

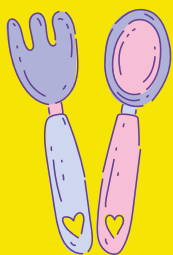
## HOURS



School opens at 07:00 and closes at 17:30 (Monday – Friday, January – December). Please notify the office if you are running late.

Persistent latecomers will be fined. All children are to be at school by 08:00 daily.

## MEALS



Children are provided with nutritious cooked meals. We serve breakfast, lunch and snacks. Our food is healthy and child friendly. Breakfast is served from 7:30-8:00. Mid-morning snack, cooked lunch and afternoon snack.

No food is to be sent to school, including sweets. No special meals are provided for.

## MEDICAL



MEDICINE IS NOT ALLOWED TO BE ADMINISTERED TO ANY CHILD BY A STAFF MEMBER UNLESS PERMISSION FROM THE PARENT IS OBTAINED. MEDICINE TO BE CLEARLY MARKED, WITH THE CORRECT INSTRUCTIONS. NO MEDICINE IS TO BE LEFT IN CHILDREN'S BAGS. CONTAGIOUS AND COMMUNICABLE DISEASES E.G. RINGWORM, LICE, MEASLES ETC. NEED TO BE CLEARED BY A DOCTOR BEFORE THE CHILD WILL BE ALLOWED TO RETURN TO SCHOOL. THIS IS A HEALTH DEPARTMENT RULING. PLEASE CALL THE OFFICE TO ADVISE US IF YOUR CHILD WILL NOT BE ATTENDING SCHOOL.

## SECURITY



Safety and security is a high priority at Linmeyer Daycare. We have 2 coded security gates and a guard on duty at the gate. Our premises are monitored by 16 CCTV cameras. SOS our armed response company is on call 24 hours. We cannot allow any child to leave with anyone except the people on your child's pick-up authorisation form.

Only parents will be permitted to collect their children from school. If any other person will be collecting your child, a permission form MUST be completed the day before. ID must accompany the form and be produced at the office. Otherwise without written consent, we cannot release your child.

## ...LUNCH & SNACK



Children eat lunch provided by the school. We have two chefs preparing and providing lunch to the school Monday-Friday and it is mandatory.

We try to foster a family type atmosphere during meal times and encourage children to be polite, sit nicely, and to be as independent as possible.

We encourage healthy eating at school so please do not send sweets/candies, fizzy drinks or chocolates. This also applies to arrival and departure times- please do not bring sweets/ candies into the preschool where other children can see them.

We never force a child to eat, but staff members will sit with the children talking to them and encouraging them to eat their food.

## HOW OUR DAYS ARE STRUCTURED?



## ...OUTDOOR PLAY

RESEARCH INTO EARLY CHILDHOOD DEVELOPMENT HIGHLIGHTS THE IMPORTANCE OF TIME OUTSIDE FOR CHILDREN. WE STRONGLY AGREE WITH THIS, AS CHILDREN NEED THE SPACE AND FRESH AIR FOR THEIR PHYSICAL AND EMOTIONAL HEALTH. IN WE WILL PLAY OUTSIDE IN THE GARDEN. CHILDREN WILL BE OUTSIDE FOR AT LEAST AN HOUR EVERY DAY, EXCEPT IN THE VERY WORST WEATHER, AND YOU MUST ENSURE THAT THEY HAVE THE PROPER OUTDOOR CLOTHING SO THAT THEY ARE WARM AND DRY.

## ...QUIET/NAP TIME



The younger children nap from 12.00-14.00. Older children have 20-30 minutes quiet time. Children may be engaged in quiet activities after they have had a short relax time on their mattress.

Those who wake early will participate in a quiet activity until rest time is over. Please try not to schedule pick-ups or visits during this time.

## HOW OUR DAYS ARE STRUCTURED?

### ...CLOTHING



Please send your children in appropriate clothing for preschool. They need to be dressed in comfortable and practical clothing, suitable for the weather. Children will be engaged in indoor and outdoor play. They will be involved in gym, art, craft, and maybe cooking or science activities. In other words, children will be exploring and experimenting with many different materials and may get messy, so please do not send them in clothing that you want to stay perfect!

While staff will make every effort to ensure children use aprons when painting or cooking, Linmeyer Daycare Centre will not be held responsible for any damage to clothing.

We are trying to develop children's self-care skills and independence. Please try to dress them in clothes with easy fastenings that are not too difficult to get on and off. Shoes with Velcro are very helpful so children can fasten them by themselves. A spare change of clothing should be brought with your child every day.



### ...TOYS



While younger children may need a special toy for comfort during settling in period, we generally discourage children from bringing toys to school. Toys can easily be lost or broken, causing distress for the owner. Please do not let children bring toys such as plastic knives and guns to school. We wish to encourage co-operative and creative play.



### ...MEDIA CENTRE

Our MEDIA CENTER will have your child ready for school. With lesson plans for different grades. Teaching them how to operate a computer, from mouse and keyboard skills to creating shapes, learning games that target maths and reading skills. Our pre-schoolers will experience success using technology tools to learn.



## HEALTH AND SAFETY



## CREATING A SAFE ENVIRONMENT

We work hard to provide a safe, attractive and stimulating environment for all of the preschool community to enjoy. We cannot maintain a high standard without your support. Please help us in the following ways:

- Please make sure we have an up to date emergency contact number for you.
- Please use the class registers to sign your child in and out. (In the morning for drop and go we will sign your child in for you)
- Please keep the gate closed at all times for the safety of our children.
- Please follow the guidelines in the arrivals and departures section and make sure staff know when your child arrives or leaves.
- Please note that you are responsible for your child when you are here, please do not leave children wondering around outside the playground while you go to collect bags or chat with friends- it is very difficult for staff to monitor children once you have arrived.
- The school's classrooms and other areas cannot be used by parents or children without a class teacher or school administration's permission.
- Pets cannot be brought onto school premises unless with the express permission of the Principal.
- Mobile telephones or cameras may never be used to photograph others on preschool premises.
- There are sinks around the school for children to wash their hands.

# SETTLING IN INFORMATION



Our settling in procedure aims to help both parents and children feel comfortable and get used to the daily schedule and routine, in order to make them feel familiar with the new school setting and the teachers.

Here at Linmeyer Daycare Centre we want to ensure that the transition into the classroom setting goes as smoothly as possible, making the child feel safe and secure. We want to create a positive impact on the child's happiness at school from the very beginning. Please note, all children are individuals and have different needs. While some children will adjust easily to the new environment and new routines, others will take longer to feel comfortable and secure.

Therefore, the teachers will monitor the first days of adjustment and decide whether the child need a longer settling in period.

We hope most of your questions are answered!

If you have any concerns or questions, please feel free to come and talk to us. Here at Linmeyer Daycare Centre, we would like to reassure you that your child is in the safest of hands. The Teachers here at Linmeyer Daycare Centre stay current with new knowledge in the children's area and take on different courses as; body and movement, traffic safety, first aid etc. In addition, we will always do our best to ensure that the children are learning in a happy, fun and positive environment.

Best wishes,  
The Linmeyer Daycare Centre staff team.

Office:  
Tel: 011 436 9910  
Email: [info@linmeyerdaycare.co.za](mailto:info@linmeyerdaycare.co.za)  
Website: [www.linmeyerdaycare.co.za](http://www.linmeyerdaycare.co.za)